

DoC Mapping is an industry leading pipeline and utility mapping company with operations throughout North America. DoC Mapping provides mapping services for midstream oil and gas, pre-dredging support, pipeline remediation and more with a direct focus on inland and nearshore environments. We are a data driven company that focuses on providing exceptional results for our clients.

We are seeking an Operations Manager with the skills, knowledge, and determination to assist us in our next phase of aggressive growth. The ideal candidate will be a team player that is self-motivated, task oriented and possesses the ability to run a nationwide operation. This candidate must have the knowledge to and ability to hire and fire personnel, the organizational skills to create and manage processes to track constantly moving assets throughout the US and manage dynamic crew schedules for 15 to 30 employees as well as the communicational skills to coordinate with client representatives.

- Job Responsibilities:
  - Create, modify and/or implement processes for all aspects of the company's operations including:
    - Asset Tracking
    - Personnel Tracking
    - Scheduling
    - Training
    - Human Resources
    - Work process efficiency
  - Managing field technicians/crews on a day to day basis.
  - Managing compliance with client requirements including
    - Safe work permits
    - Safety qualifications and plans
    - Scope of work
    - Daily reporting
  - Scheduling
    - Multiple crews across North America
    - Multiple types of crews and equipment suites
    - Daily / weekly scheduling adjustments due to weather, equipment or other circumstances
    - Commination of update schedules with clients.
  - Equipment maintenance, tracking and calibration
    - Survey equipment
    - Bathymetric equipment
    - Boats, trailers and vehicle fleet
    - Repairs
    - Acquisitions



Depth of Cover Specialists

- Recommendations
  - General project communication with
    - Project Managers
    - Field Representatives
    - Landowners
    - Contract Engineers and Companies
- Required:
  - Located in New Orleans area
  - Very organized
  - Ability to work independently
  - A growth mindset
  - Team player that wants to be part of something great!
- Desired:
  - Experience with survey work, particularly bathymetric survey
  - Utility locating experience
  - Previous operations management experience
  - Oil and gas safety compliance experience
  - Process generation experience
- Education and Qualifications:
  - Relevant experience managing teams and logistics.
- Travel:
  - Up to 20% to visit and maintain field crews throughout the US
- Benefits:
  - Competitive salary
  - Health insurance paid 100%
  - Paid time off
  - Retirement benefits
  - All equipment necessary to perform your duties including: Cell phone, computer, etc.

The ability to have a direct impact on a quickly growing company filled with people who are passionate about what they do.